

Individual Executive Member Decision

Purley on Thames Parish Plan

Committee considering report:	Individual Executive Member Decision
Date ID to be signed:	25 October 2018
Portfolio Member:	Councillor Marcus Franks
Date Portfolio Member agreed report:	12 th October 2018
Forward Plan Ref:	ID3648

1. Purpose of the Report

- 1.1 To seek adoption of the refreshed Purley-on-Thames Parish Plan by Individual Decision.

2. Recommendation(s)

- 2.1 For West Berkshire Council to formally adopt the Purley on Thames Parish Plan.

3. Implications

- 3.1 **Financial:** There are no specific financial implications arising from this report at this stage. The majority of the actions will be delivered by the Parish Council. Any of the actions in the Parish Plan that require the Council's assistance and possible financial support will need to be addressed when those actions are moved forward and brought before Members for consideration.
- 3.2 **Policy:** Parish Plans are an integral part of the Council Strategy aim to support communities to better help themselves.
- 3.3 **Personnel:** There are no personnel implications at this stage
- 3.4 **Legal:** There are no direct legal implications at this stage
- 3.5 **Risk Management:** Future support for the Action Plan items may be limited by Council finances and alternative priorities.
- 3.6 **Property:** No specific property implications. Any property related matters within the Action Plan will be addressed by the relevant Service, as and when the action is moved forward by the community in conjunction with the Council.

4. Consultation Responses

- 4.1 Officer views from across the relevant service areas were sought on the draft plan and have been reflected in the final version of the Plan now seen.

- 4.2 All Council Members and Heads of Service will be forwarded a copy of this finalised Parish Plan prior to endorsement.
- 4.3 Councillor Rick Jones, Ward Member, provided his endorsement for the Plan stating that: “The village group have followed a sound process to survey and get feedback from residents, and achieved a good response rate. The resultant plan seems very comprehensive, well formatted and easy to read and digest. I think they have done an excellent job, and I fully support its publication and adoption by the Council.”

5. Introduction/Background

- 5.1 Parish Plans are key documents that set out a vision for how a community wishes to develop in the future. They contain an Action Plan that will help to realise that vision.
- 5.2 The endorsement of a Parish Plan means that the Council commits to working positively with the community to realise the vision set out in the plan. This means that the Council will give approval or sanction, where it can, actions that have the support of the community and have been included in the Parish Plan Action Plan.

6. Supporting Information

- 6.1 Parish Plans are developed through a wide ranging consultation process with the local community. This helps ensure that the resulting plan reflects the needs and aspirations of local people. The Plans are therefore an important source of intelligence about the views and concerns of the community as well as highlighting specific actions that communities wish to see taken in their areas.
- 6.2 The attached Purley Parish Plan sets out the Parish aspirations and Action Plan for this community.

7. Conclusion

- 7.1 It is RECOMMENDED that the Plan be formally adopted by the Council.

Background Papers:

Appendix A – Purley Parish Plan

NOTE: The section below does not need to be completed if your report will not progress beyond Corporate or Operations Board.

Subject to Call-In:

Yes: X No:

If not subject to call-in please put a cross in the appropriate box by double-clicking on the box and selecting 'Checked':

- The item is due to be referred to Council for final approval
- Delays in implementation could have serious financial implications for the Council
- Delays in implementation could compromise the Council's position
- Considered or reviewed by Overview and Scrutiny Management Commission or associated Task Groups within preceding six months
- Item is Urgent Key Decision
- Report is to note only
-

Wards affected:

Purley on Thames

Please put a cross in the appropriate box(es) by double-clicking on the box and selecting 'Checked':

Strategic Aims and Priorities Supported:

The proposals will help achieve the following Council Strategy aim(s):

- BEC – Better educated communities**
- SLE – A stronger local economy**
- P&S – Protect and support those who need it**
- HQL – Maintain a high quality of life within our communities**
- MEC – Become an even more effective Council**

The proposals contained in this report will help to achieve the following Council Strategy priority(ies):

- BEC1 – Improve educational attainment**
- BEC2 – Close the educational attainment gap**
- SLE1 – Enable the completion of more affordable housing**
- SLE2 – Deliver or enable key infrastructure improvements in relation to roads, rail, flood prevention, regeneration and the digital economy**
- P&S1 – Good at safeguarding children and vulnerable adults**
- HQL1 – Support communities to do more to help themselves**
- MEC1 – Become an even more effective Council**

The proposals contained in this report will help to achieve the above Council Strategy aims and priorities by *(add text)

Officer details:

Name: Jo Naylor
Job Title: Principal Policy Officer
Tel No: 01635 503019
E-mail Address: jo.naylor@westberks.gov.uk

8. Appendices

- 8.1 Appendix A – Purley Parish Plan
 - 8.2 Appendix B – Equalities Impact Assessment
-

Appendix B

Equality Impact Assessment - Stage One

We need to ensure that our strategies, policies, functions and services, current and proposed have given due regard to equality and diversity as set out in the Public Sector Equality Duty (Section 149 of the Equality Act), which states:

- “(1) A public authority must, in the exercise of its functions, have due regard to the need to:**
- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;**
 - (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; This includes the need to:**
 - (i) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;**
 - (ii) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;**
 - (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it, with due regard, in particular, to the need to be aware that compliance with the duties in this section may involve treating some persons more favourably than others.**
- (2) The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.**
- (3) Compliance with the duties in this section may involve treating some persons more favourably than others.”**

The following list of questions may help to establish whether the decision is relevant to equality:

- Does the decision affect service users, employees or the wider community?
- (The relevance of a decision to equality depends not just on the number of those affected but on the significance of the impact on them)
- Is it likely to affect people with particular protected characteristics differently?
- Is it a major policy, or a major change to an existing policy, significantly affecting how functions are delivered?
- Will the decision have a significant impact on how other organisations operate in terms of equality?
- Does the decision relate to functions that engagement has identified as being

important to people with particular protected characteristics?

- Does the decision relate to an area with known inequalities?
- Does the decision relate to any equality objectives that have been set by the council?

Please complete the following questions to determine whether a full Stage Two, Equality Impact Assessment is required.

What is the proposed decision that you are asking the Executive to make:	To obtain WBC endorsement for Purley Parish Plan
Summary of relevant legislation:	N/A – Parish Plans are non-statutory documents
Does the proposed decision conflict with any of the Council’s key strategy priorities?	No, it is in accordance with the Council Strategy of helping communities to help themselves.
Name of assessor:	Jo Naylor
Date of assessment:	12/10/2018

Is this a:		Is this:	
Policy	No	New or proposed	Yes
Strategy	No	Already exists and is being reviewed	No
Function	No	Is changing	No
Service	No		

1 What are the main aims, objectives and intended outcomes of the proposed decision and who is likely to benefit from it?	
Aims:	To endorse and support the community’s priorities as described within the Purley Parish Plan.
Objectives:	To provide a plan with clear priorities and action points for the community to progress with this Council.
Outcomes:	Delivery of projects which will help support the community, its environment and help with building community resilience.
Benefits:	Clear priorities for joint action with partners and greater community development/resilience.

2 Note which groups may be affected by the proposed decision. Consider how they may be affected, whether it is positively or negatively and what sources

of information have been used to determine this. (Please demonstrate consideration of all strands – Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex and Sexual Orientation.)		
Group Affected	What might be the effect?	Information to support this
Age	N/A	
Disability	N/A	
Gender Reassignment	N/A	
Marriage and Civil Partnership	N/A	
Pregnancy and Maternity	N/A	
Race	N/A	
Religion or Belief	N/A	
Sex	N/A	
Sexual Orientation	N/A	
Further Comments relating to the item:		
As part of the development of a Purley Parish Plan all residents are consulted and given equal right to comment on the issues within the residents' survey. There is no bias or discrimination in relation to any specific group.		

3 Result	
Are there any aspects of the proposed decision, including how it is delivered or accessed, that could contribute to inequality?	No
Please provide an explanation for your answer:	
Will the proposed decision have an adverse impact upon the lives of people, including employees and service users?	No
Please provide an explanation for your answer:	

If your answers to question 2 have identified potential adverse impacts and you have answered 'yes' to either of the sections at question 3, or you are unsure about the impact, then you should carry out a Stage Two Equality Impact Assessment.

If a Stage Two Equality Impact Assessment is required, before proceeding you should discuss the scope of the Assessment with service managers in your area. You will also need to refer to the [Equality Impact Assessment guidance and Stage Two template](#).

4 Identify next steps as appropriate:	
Stage Two required	Not required.
Owner of Stage Two assessment:	
Timescale for Stage Two assessment:	

Name: Joanne Naylor

Date: 12th October 2018

Please now forward this completed form to Rachel Craggs, Principal Policy Officer (Equality and Diversity) (rachel.craggs@westberks.gov.uk), for publication on the WBC website.
